



The University of the Third Age

22nd August 2016

Dear Delegate

I am writing to confirm your application to attend the Annual Conference and AGM of the East Midlands Region which will take place on **Monday 19th September 2016 at:**

Eastwood Hall Conference Centre, Eastwood Hall, Eastwood, Nottingham NG16 3SS

Please register immediately upon arrival and before having coffee.

The Registration Desk will be open from 9.30am to enable you to collect your delegate packs, name badges etc. Refreshments will be available on arrival but you are asked to be in your seats before 10:15 when the Conference is due to start. The event is expected to end at around 4pm. A programme of the day's events is attached together with all the documentation for the AGM.

The full address is given above and directions to the venue by car are included with this mailing.

Included with this mail are the following documents

- Conference Programme
- Agenda for AGM
- Minutes from 7th Annual General Meeting held last year
- Chair's Report
- Financial Report and Accounts (to follow)
- Regional Trustee's Report

Also included are two documents relating to proposed amendments to the Constitution:

- Document setting out the proposed changes
and
- Copy of the Constitution amended to show the changes in place.

NOTE: Every U3A in the East Midlands is entitled to one vote at the AGM. However, the voting member must be identified in advance. If your U3A has not notified the individual who holds your vote it is important that you do so before the AGM.

Please make sure that you bring a copy of all of the above documents with you to the AGM.

If you require any further information please use the email address below, putting "Conference/AGM 2016" in the subject line.

Yours sincerely
Phil Grace
Secretary EMU3As

Email Address for enquiries: chair.oundleu3a@hotmail.com