

**RRC Meeting on Wednesday 3rd February 2016 at:  
Nottingham Trent University, Clifton Campus, Room 026 Pavilion Building, NG11 8NS**

**Agenda Item**

- 1. Present:** Hilary Wells (Chairman) **HW**  
Chris Shaw (Treasurer) **CS**  
Jane Pavier (Regional Trustee) **JP**  
John Redshaw **JR**, John Lamb, **JL** Gay Wilson **GW** (L&R)  
Jenny Greaves **JG** Obs (Notts)  
Richard Johnston, **RJ** Sue Hewson **SH** (Lincs)  
Geoff Belk **GB** (Derbyshire)  
Mandy Topp **MT** (Shared Learning Contact)  
Rosemary McClements **RM** Obs (Sth Lincs)
- Apologies** Elaine Lovell (Lincs), Judith Hodges Rod Brennan (Derbyshire), Steph Tewson, Phil Grace (Northants), Mary Mitchell Notts)
- 2. Minutes of Previous Meeting 4<sup>th</sup> Nov 2015 & Matters Arising** **HW** welcomed & introduced Jenny & Rosemary as Observers to the Meeting. Minutes had been circulated prior to the meeting.  
**JR** raised issue of **Item 6** Chairman's replacement: and expressed some concern with his Vice Chairs role and the AGM. This to be discussed at the AGM.  
The Regions Role within the 3<sup>rd</sup> Age Trust and the appointment of Training teams without Consultation and - to date NO OFFICIAL NOTIFICATION of who the people were. **CS** mentioned the need to clarify the roles in relation to the RV  
**JP** informed the meeting that the NEC meeting would clarify the issues around the secrecy of the process and the lack of professionalism by being informed after the recruitment of the individuals. The EM Region had expertise to contribute to the process. Concern was also expressed that the Region had no presence near Burton on Trent. There was concern that the two distinct disconnects one) from National Office to the Region and 2) Region to networks and Neighbourhoods. This was apparent with the list of non-payers of Regional subscriptions.  
**GB** suggested we arrange a meeting with the trainers (TDT)  
**JR** asked what the connections were from and to TAT from the Region.  
**JL** commented on the inconsistent advice received from National Office  
**RJ** commented that in the past focus had been diverted away from supporting our existing member groups and more on the 'targeting' new U3A start-ups.  
**HW** commented that communications were important and we can learn from others what best practice is. The Comms Workshop will assist this.  
**CS** felt that the RRC should be the first reference point for advice and support, this was not currently the case.
- No other matters arising that were not on Agenda.
- Proposed, seconded, agreed and signed by the Chair.

Action
ALL
JP
HW HW/ JP
JP
All

Discussed before Item 3 on the Agenda Conference 2016

**4. Summer School**

**JP** reported that we had only 44 confirmed applications, despite extending the deadline. After considerable discussion covering the timing of holiday period conflicts, members other commitments and the National Summer School date being moved close to our original proposals. August appeared to be a problem! **JL** Proposed Sec **RJ** to **Cancel** this year's Summer School. Member's fees to be refunded and all notified. **JP** to contact, **CS** to send cheques to **HW** for signing, then to **JP** for sending.

**3 Conference 2016**

The Constitution currently said July for the AGM and perhaps should say no later than 15 months from previous. The Constitution needed to clarify the Regional Trustee AGM role as a voting/non-voting member.

**JR** said he hoped the Sub Committee reviewing the Constitution could report in early May An RRC meeting for discussion of a final draft for the AGM in July. **Notts** would be tasked with the sourcing of the venue and several suggestions Including **Brackenhurst** (catering limit of 70 seemed low?)

The Sub Committee of **CS**, **Rod Brennan**, **HW**, **JP** and **Jenny Greaves** would be co-ordinating. Suggested themes were **Waste/Food Communications**, **NHS** & the **Elderly**.

**JR** Suggested that the feedback from the 2015 Conference may be useful.

**Jenny Greaves** was asked to join the Sub Committee and had previous experience of recycling and a Patient Participation Group. **Gay Wilson** was also asked to join who knew the Vice Chair had recently retired and had medical connections.

**CS** had worked at **Queens**. Other venues suggested were **Eastwood Hall** and the **East Mid Conf Centre**.

**5 Chairs Report.**

Nothing Additional to report.

**9 Shared Learning Report**

**MT** No significant movement. **Beeston U3A** is to hold a Workshop to look for **SLP** ideas. Members from **Long Eaton** and **Ilkeston** will also attend. Review at Regional Meeting in May.

**6 Treasurers Report**

**CS** reported that the latest developments superseded the drop box version. No cheques in.

Total Current £6682.89 Summer School £3300 = Net £3382 Subs from 46 U3A Outstanding out of 106. There were only 2 during the first year. **Sleaford** had not had an Invoice Contact; addresses would be checked. A total of £970 received. Information letter in drop box. RRC members have previously requested the written guidelines to view for guidance in claiming expenses for all Regional Volunteers in Nottinghamshire. Have any regional volunteers from other regions requested clarification of this?

**JR** Commented on the information letter and highlighted aspects of the Constitution:

9.1 *'funded by Third Age Trust* – not accurate

9.6 *'the Association may seek additional funding from outside bodies'* query on the meaning of the wording.

**JR** asked **JP** to clarify the situation re: funding and Regional Funding in this context 9.8 as in 9.1 TAT documentation needs clarification.

Following **JP** input and the 15<sup>th</sup> March Workshop, The Constitution Sub Comm would then be able to report.

Action

JP/CS

JR

JR

JP/CS/HW

SUB  
Comm

SUB  
Comm

MT

Notts/  
Derby

CS

All

ALL

CS /ALL

JR/GB

JP

ALL

JR /Sub  
Comm.

<b>7 Regional Trustees Report</b>	<p><b>JP</b> had submitted her report. The NEC has discussed the Beacon System which was being trialled with some U3A's. This was a software Admin System which as <b>MT</b> added was 3 clicks from distributing emails and group Leaders could track members and had auto links to websites. This with a protected member's logon etc. Test sign ups and once Trials completed this would be a voluntary tool available for all U3A's. Members Portal could access a large range of information.</p> <p><b>JP</b> also mentioned hearing loss loops and suggested where available they should be routinely checked. Further details to follow  <b>CS</b> asked for clarification of funding levels: 1) calling a meeting, 2)Set up for new U3A expenses, 3) Helpers on start-ups. 4) Workshop Expenses,5) regional AGM &amp; Conference</p>	<p>Action  <b>JP</b></p> <p><b>ALL</b></p> <p><b>JP/CS</b></p>
<b>8 Devlpt. Sub Committee.</b>	<p><b>JR</b> Explained the Agenda for 15<sup>th</sup> March. It was felt by the Sub Committee that the key topic was 'What is the Region'? Attending would be RRC &amp; Network Contacts. The RRC thanks were expressed to <b>JR</b> and his committees' efforts.</p>	<p><b>GB</b></p>
<b>10 Reports</b>	<p><u>Derbyshire</u> commented on possible U3A in Wirksworth &amp; Melbourne  <u>Leicester &amp; Rutland</u>- received no further comments made  <u>Lincolnshire</u> – Reported on the situation with the Network becoming inoperably due to lack of attendance for an AGM to continue. Th suggestion to RRC was for Lincolnshire to remove the Network element in the structure and have the 3 Neighbourhood Groups represented on the RRC. East Lincs – North. Lincoln – Mid Lincs. South – South Lincs.</p> <p>After considerable discussion and <b>JR</b> guidance, that the Constitution 5.5 could accommodate the changes. It was agreed that the RRC would receive 3 Neighbourhood representations of 1 Rep and an Alternate from each of the 3 Groups. 2 of whom would be voting groups at an RRC meeting. This would be mutually agreed on rotation as attendance dictated.</p> <p><b>JL</b> Made the point that 14 U3A's in Lincs were non –payers. It was commented by and others that the benefits needed to be promoting i.e. Workshops, networking, Publicity &amp; development and the collective ability to provide opportunities. It was agreed that SH would inform the groups of the RRC decision Prop. <b>HW</b> Sec <b>RJ</b> Agreed.</p> <p><u>Northamptonshire</u> – No meeting  <u>Nottinghamshire</u> <b>JG</b> commented on the Keyworth functioning with regard to networks.</p>	<p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>SH</b></p> <p><b>ALL + Contacts</b></p> <p><b>JP/HW</b></p> <p><b>ALL</b></p>
<b>11 AOB</b>	<p>No AOB. <b>CS</b> apologised for her absence at the next Meeting</p> <p>Meeting closed at 14:15 <b>next event Communications Workshop 15<sup>th</sup> March</b></p>	
<b>12 Date &amp; Venue for next meeting</b>	<p><b>10.30 am Wednesday 4<sup>th</sup> May 2016 Clifton Campus Pavillion Building</b></p>	

Signed by Chairman

Hilary Wells

date: